

**National Institute of Open Schooling
Application Form**

Application to be filled in by the institution seeking grant of accreditation for various Accreditation Programmes of National Institute of Open Schooling (NIOS) & FVTRS.

A. Details of the processing fees/DD.

DD No. _____ Date _____ Name of the Bank _____

Accreditation sought for OBE ___ Vocational _____ Academic _____

1. Name & address of the organization.

_____ PIN Code _____

Telephone No. (O) STD Code _____ Fax _____ E-mail _____

2 Name & Designation of the Head of the institution

Name : _____

Designation : _____

Address : _____

Phone : _____ Email _____

3 Type of organization

(a) NGO _____

(b) School _____

(c) Workshop _____

4 Information about the society/trust running the school

(a) Name and address of Trust/ Society _____

(b) Is the Trust/ Society Registered? YES/NO

(c) If yes, under which Act ? _____

(d) Year of Registration _____ Registration No. _____

(Certified copy of the Certificate of Registration and Memorandum of the Society is to be enclosed.
Enclosure -I)

(e) Period up to which Registration of Trust/ Society is valid _____

(f) Is there a Resolution of the management to run NIOS scheme in the institution.
YES/NO _____ (if yes, enclose the copy)

5. When was the institution established year _____ upto.

6. What is the level of education is being imparted by the institution?

7. What target group the Institution plans to cater (Please tick)

less than 14 age group

14+ age group

8. Accreditation applied for which Level of **Open Basic Education (OBE) Programme**
(Please tick)

A - equivalent to Class III

B - equivalent to Class V

C - equivalent to Class VII - VIII

9. District in which organization will work _____

(a) Detail of Available infrastructure in Organization/Institution

Infrastructure	No.	Infrastructure	No.
(i) No. of Class Room with furniture		(vi) Workshop/Lab	
(ii) Hall		(vii) Tools and equipment	
(iii) empty classrooms		(viii) Science labs	
(iv) Library		(ix) computer lab	
(v) Play Ground (area)		(x) Home science lab	

10. Details of Academic and Administrative/Support Staff

Faculty/Teacher	In Institutions		Remarks
i. Academic Teachers			
ii. Vocational Teachers			
iii. Clerk			
iv. Accountant			
v. Lab assistant			
vi. Any other			

Please attach separate list of each

in your area. Indicate your experience in the field, kind of services/activities the society is currently engaged in, so as to acquaint NIOS with your sense of commitment to this work.

(Please submit this on a separate sheet.)

16. Tools & Equipments (course wise) for proposed courses
(To be submitted separately for each course)

Name of the Course _____.

Sl. No.	Name of the Tools/Equipments	Specifications of the Tools/ Equipments	Quantity in stock	Date of purchase. (In case purchases have been made in different years, the years of first and last purchase)

Note : Photo copy of testimonials of both academic and professional qualifications of faculty and other staff be enclosed with the application form.

To be filled by all seeking accreditation

Building details:

- a) Whether the Institution is located in a rented building or own building. Please attach a copy of the Title Deed/Lease Deed _____.
- b) Institute located in the area, whether commercial/residential/institutional/ others
 - Commercial
 - Residential
 - Institutional
 - Others specify _____ (Please tick mark)
- c) Date of occupation of premises _____.
- d) Date of lease & date of expiry _____.
- e) Whether the Institution has the facilities to conduct public examinations. If so, please specify details regarding Halls, rooms etc. _____.

17. Details of availability of General Audio-visual/Teaching aids available in the institute.

18. Finances:

a) Details of the sources of finance of the institution

- (i) Govt. Aid
- (ii) Donation
- (iii) Fees from students
- (iv) Others

19. Any other information

Any other relevant information/particulars which the applicant wishes to highlight in connection with the Accreditation of Vocational courses of NIOS.

List of Enclosures

(To be attached by an applicant institution duly attested)

Document No.	Particulars	Whether enclosed or not Please tick (√) or (X)
1.	Copy of the Certificate of Registration	
2.	Justification Note	
3.	Resolution of the Management for taking up NIOS Courses	
4.	A copy of the Title Deed or rent/Lease Deed	
5.	List of Tools & Equipments/trade wise	
6.	List of teachers/supporting staff and their particulars/trade wise with copy of their testimonials for Academic & Professional Qualification	
7.	Demand Draft of the requisite amount in favour of "Secretary, NIOS" payable at NOIDA.	
8.	Other Documents as required	

Certificate

Certified that the institution (Name) _____
_____ applying for Accreditation of courses of
NIOS is fully owned by _____
_____ (Name of the Society/ Trust)

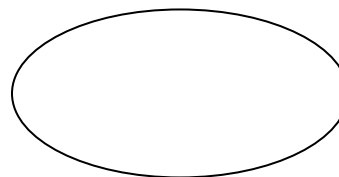
Certified that building housing the institution and other structure has been
declared safe (including fire safety) by the competent local authority.

Certified that the information/particulars furnished above are Correct and
authentic to the best of our knowledge.

Signature of the President/
Secretary of the FVTRS

Rubber Seal of the Society

Name & Address _____



Date: _____

Place: _____